



NEIGHBORS HELPING NEIGHBORS SINCE 1888

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## SCIO FIRE DISTRICT

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P.O. Box 1 Scio, OR 97374 \* 503-394-3000

### **BOARD OF DIRECTORS** **MEETING MINUTES** **February 21, 2023**

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

**Board of Directors:**

- Brenda Spence, President
- Pat Traeger, Vice President
- Sioux Ellis, Secretary/Treasurer
- Paul Dykast, Director
- Larry Brown, Director

**OTHERS IN ATTENDANCE:**

Fire Chief Rich LaBelle, Administrative Assistant Amy Watson and Kori Sarrett (zoom).

**CALL TO ORDER:** The meeting called to order at 7:00 pm by President Brenda Spence.

**ATTENDANCE:** Roll called. Quorum established.

**FLAG SALUTE:** Flag Salute led by President Spence.

**PUBLIC COMMENT:** None.

**CONSENT AGENDA:** Sioux Ellis moved to accept consent agenda which consisted of minutes of January, payment of bills, check review, and 2022-23 expenditure sheet. Pat Traeger seconded the motion. Motion carried. (Yes – Spence, Traeger, Dykast, Ellis, Brown)

**ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:** Ellis moved to accept Agenda. Dykast second the motion. Motion carried. (Yes – Spence, Traeger, Dykast, Ellis, Brown)

**INTRODUCTION OF GUESTS:** Kori Sarrett with Accuity LLC and Mike Maynard from Lebanon Fire.

**CORRESPONDENCE:**

*Chief LaBelle* – 1) Emails, acknowledgments and cards from State Representative Jamie Cate and others in condolences for Scio Fire Fighter Greg Backstrom. 2) Filing of elections due May 16<sup>th</sup> for Brenda Spence and Sioux Ellis.

**STAFF REPORTS:**

*Chief LaBelle* – 1) Quadruple fatality, MVA and a code the same night as Drill. The following Drill we had an Critical Incident Meeting that lasted 1 ½ hours. This included a team from OMD, Albany Fire

Fighters, Trey Doherty from First Responders, Mental Health personnel, Chaplain and Therapy Dog. 2) There was a celebration of life for Scio Fire Fighter Greg Backstrom on 2/19 at the Jefferson Station. Both Scio and Jefferson Volunteers were well represented 3) We will be receiving a \$35,000 Grant this summer from the Fire Marshall's Office. This is the same Grant that we received last year. 4) OSFM Fire Agency Outreach Investment \$10,000. This is a soft commitment, and we are required to host 1 Wildland Fire related Community Meeting, display on the counter wildfire related material and place Wildfire Awareness Month on our website. We are considering replacing old signage with the funds. 5) Amy Watson is replacing Sheila Forster as Administrative Assistant for the Scio Fire District. We are currently in the process of getting everything switched over for accounting and record purposes.

**Ellis moved to accept Amy Watson as the Administrative Assistant for the Scio Fire District. Traeger seconded the motion. Motion carried. (Yes – Spence, Traeger, Dykast, Ellis, Brown)**

6) Generator for St. 91 is still out of service. We are currently looking for a Ford V10 motor. 7) Kent has been contacted as a walk through process to turn off the alarm if it goes off accidentally.

*Administrative Assistant* – Nothing at this time.

*Volunteer Association* – None.

#### **OLD BUSINESS:**

*Chief LaBelle* – The New Chief posting date will be from February 15<sup>th</sup> 2023 to March 15<sup>th</sup> 2023. We then will be in the screening phase of the process.

#### **NEW BUSINESS:**

*Kori Sarrett* – No audit adjustments were needed. All processes have been put into place and implemented. We did have an over expenditure in the Grant Fund in Capital Outlay and this was not budgeted for. The expenditures were for wildland gear and fire fighter gear.

*Chief LaBelle* – 1) Responding to Alpha Calls. There is a trend of increasing Alpha Calls for Lift Assist, etc. There is currently new equipment available called Aire Operator to aid in these calls that are being utilized at other Districts such as Stayton. We need to reserve our Volunteers, resources and equipment. If an ambulance is required, we can work with dispatch directly and currently have 5 ambulances available to us in our District. Bravo, Charlie and Delta calls would be different for responding. 2) We need to pass Resolution 2023-01. This is for Unforeseen Circumstances. These funds were for Conflagrations, and we have received the checks and need to be deposited. Volunteers were paid in December so it would reflect their 2022 W2 statements.

**Dykast moved to accept Resolution 2023-01 for the Scio Fire District. Traeger seconded the motion. Motion carried. (Yes – Spence, Traeger, Dykast, Ellis, Brown)**

3) We need to appoint a Budget Officer.

**Ellis moved to accept Chief Rich LaBelle as the Budget Officer for the Scio Fire District. Traeger seconded the motion. Motion carried. (Yes – Spence, Traeger, Dykast, Ellis, Brown)**

4) ISO Rating update. This will be done after the new chief has been hired. This should be done possibly in the fall. There has not been a lot of changes in our Rating. We should receive a positive rating for the Fire Wise for Rogers Mountain.

**AGENDA SUGGESTIONS: Dykast moved to discuss Alpha Calls again in the next Board Meeting. Spence seconded the motion. Motion carried. (Yes – Spence, Traeger, Dykast, Ellis, Brown)**

**GOOD OF THE ORDER & BOARD COMMENTS:** Spence and Ellis commended the amazing job the volunteers did at Greg Backstrom's celebration of life service. Scio was very well represented there as well as Jefferson Fire District. They were very impressed with the volunteers.

**NEXT MEETING:** Board Meeting on March 21, 7 p.m. Station 91 – 38974 SW 6<sup>th</sup> Avenue, Scio OR

**ADJOURNMENT: Ellis moved, and Dykast seconded to adjourn meeting. Motion carried unanimously.** Meeting adjourned at 7:26 p.m.

Submitted by:

Amy Wat  
Amy Watson, Administrative Assistant

Sioux Ellis  
Sioux Ellis, Secretary/Treasurer