



NEIGHBORS HELPING NEIGHBORS SINCE 1888

---

## SCIO FIRE DISTRICT

---

P.O. Box 1 Scio, OR 97374 \* 503-394-3000

### BOARD OF DIRECTORS MEETING MINUTES April 18, 2023

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

**Board of Directors:**

- Brenda Spence, President
- Pat Traeger, Vice President
- Sioux Ellis, Secretary/Treasurer
- Paul Dykast, Director
- Larry Brown, Director

**OTHERS IN ATTENDANCE:**

Fire Chief Rich LaBelle, Administrative Assistant Amy Watson and Gordan Sletmoe from SDAO.

**CALL TO ORDER:** The meeting called to order at 7:00 pm by President Brenda Spence.

**ATTENDANCE:** Roll called. Quorum established.

**FLAG SALUTE:** Flag Salute led by President Spence.

**PUBLIC COMMENT:** Katrina Klaus commented that the Lamb & Wool Parade will be on May 20<sup>th</sup> at 11 am. The parade will start from 6<sup>th</sup> street and would like the Fire Fighters to attend and be a guest judge.

Board meeting moved to Executive Session to the employment of an officer, employee, staff member or agent according to 192.660(2)(a) and/or 192.660(7). Executive Session Meeting from 7:03pm until 7:52pm

Sioux Ellis moved that we present a conditional job offer to Kyle White for the position of Fire Chief. Brown second the motion. Motion carried (**Yes – Spence, Brown, Dykast, Ellis**)

**CONSENT AGENDA:** Ellis moved to accept consent agenda which consisted of minutes of March, payment of bills, check review, and 2022-23 expenditure sheet. seconded the motion. Motion carried. (Yes – Spence, Traeger, Dykast, Ellis)

**ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:** Dykast moved to accept the Agenda. Ellis second the motion. Motion carried. (Yes – Spence, Traeger, Dykast, Ellis)

**INTRODUCTION OF GUESTS:** None.

**CORRESPONDENCE:**

*Chief LaBelle* – 1) We received two \$50 donations from Dorothy Quakenbush as a thank you to the volunteers for multiple responses.

**STAFF REPORTS:**

*Chief LaBelle* – 1) Hose and Ladder Testing was completed on 3/29 & 3/30. 2) In the middle of May, we will do the annual inspections for pump testing with Hughes. 3) Thank you to Mandy Boyer and our volunteers who assisted with the Easter Egg Hunt. We had a nice event with a good turnout of about 200-300 kids. 4) Putting together in the budget to paint and trim St. 93 5) We are still on track to receive the OSFM Fire Agency Outreach Investment \$10,000. We can use some these funds to install the three large “Fire Danger” signs for Scio Fire, Crabtree and Bilyeu Den. 6) St. 92 is getting a bid for the gutter and fence that needs to be replaced. Also, the heating system in the bay area needs to be replaced. We are looking to put in a mini split. 7) We are now paying bills twice a month 8) Upstaffing grant will be coming up soon.

*Administrative Assistant* – Nothing at this time.

*Volunteer Association* –

*Mark Barker* –The Lamb & Wool Fair parade will be on May 20th.

**OLD BUSINESS:**

*Chief LaBelle* – Chief LaBelle will be available until this summer to assist in working with the New Chief to ensure a smooth transition.

**NEW BUSINESS:**

*Sioux Ellis* – Inquired about the detailed line items on the Quick Book Reports for the Board.

**AGENDA SUGGESTIONS:** None.

**GOOD OF THE ORDER & BOARD COMMENTS:** 1) Ellis and Dykast thanked Gordon Sletmoe from SDAO and all of the evaluators that participated in the assessment testing on April 17th.

**NEXT MEETING:** Board Meeting on May 16, 7 p.m. Station 91 – 38974 SW 6<sup>th</sup> Avenue, Scio OR

**ADJOURNMENT:** Ellis moved, and Dykast seconded to adjourn meeting. Motion carried unanimously. Meeting adjourned at 8:12 p.m.

Submitted by:

  
\_\_\_\_\_  
Amy Watson, Administrative Assistant

  
\_\_\_\_\_  
Sioux Ellis, Secretary/Treasurer