



NEIGHBORS HELPING NEIGHBORS SINCE 1888

SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 * 503-394-3000

BOARD OF DIRECTORS MEETING MINUTES July 16, 2024

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:

- Paul Dykast, President
- Sioux Ellis, Vice President
- Pat Traeger, Secretary/Treasurer
- Larry Brown, Director
- Katrina Clouse, Director

OTHERS IN ATTENDANCE:

Fire Chief Kyle White, Administrative Assistant Amy Watson, Xea Sprague, Mandy Boyer, Ryan Frizzell, and Misty Kastle.

CALL TO ORDER: The meeting called to order at 7:00 pm by President Paul Dykast.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Paul Dykast.

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA: Sioux Ellis moved to accept the agenda. Larry Brown seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown)

CONSENT AGENDA: Ellis moved to accept consent agenda which consisted of minutes of June, payment of bills, check review, and 2023-24 expenditure sheet. Brown seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown)

INTRODUCTION OF GUESTS: *none*

CORRESPONDENCE: We received a \$100.00 donation and a thank note from Odie Vogel. Eloise Peaslee gave a donation of \$25.00 to the district.

STAFF REPORTS:

Chief White –1) So far, the district has received 102.8% of the taxes. 2) Volunteer Misty Kastle will be graduating from paramedic school on July 27th from Chemeketa College. 3) Last Wednesday we started our in-house fire training academy, we have six new recruits and are now up to 40 volunteers. 4) On August 6th we will be hosting National Night Out from 6pm – 8pm at St. 91 and St. 92. 5) OSFM Upstaffing grant is in effect there was a fire at Millers Cemetery and Jefferson was dispatched to seven fires simultaneously. We sent additional crews towards Marion County. Linn/Marion/Polk County contributed resources to that

fire 6) Skyline Video completed our recruitment video and it is uploaded to our website. It was launched three weeks ago and has 12,600 views.

Administrative Assistant – Accuity will be conducting an audit on July 30th at 9am.

Volunteer Association – Mandy Boyer – The Volunteer Association is assisting with the community fundraiser pancake breakfast for the Malcolm Murrell Memorial. This will be held on Saturday, August 10th at 8:00am at the Scio Middle School Field.

OLD BUSINESS: *None.*

NEW BUSINESS:

LIEUTENANT POSITION-Chief White pinned the firefighter who has been promoted to Lieutenant. The Chief invited their respective family members to pin the firefighter: Ryan Frizzell.

INCREASE THE CREDIT CARD LIMIT TO \$10,000

Per Chief - At this time the credit card limit is \$5,000 and it prevents the districts from continuing to conduct business. He is asking the board to increase the limit on the credit card to \$10,000.

Brown moved to accept to increase the credit card limit to \$10,000. Ellis seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown)

INCREASE THE PETTY CASH TO \$500.00

Per Chief - At this time the petty cash amount is \$150.00, and it limits the districts from continuing to conduct business. He is asking the board to increase the petty cash amount to \$500.00.

Brown moved to accept to increase the petty cash to \$500.00. Ellis seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown)

VFC GRANT – Volunteer Fire Capacity Grant and is administered by the Oregon Department of Forestry. There are two grants available. 1) \$10,000 is for hand tools, wildland clothing and gas detectors. 2) \$20,000 is for two slip on units that are used for wildland firefighter units. Such as tanks, pumps, piping, hose, and it will turn a pick-up truck into a wildland firefighting unit. This only includes the units and not the trucks. There are a few strings attached with these two grants they require a match, either in money or in time. In the past we used volunteer training hours as a match, but the Chief feels comfortable that we will be able to use that as the \$10,000. We cannot make any purchases until October 1st. We want to purchase a couple of pickup trucks if this is something we want to move forward with. The two command rigs we have are F150's and are not heavy duty enough to contain this equipment. This would be to increase are fire fighting capability only. If we were to receive this grant we would be one of fifteen departments to receive it.

SCBA BOTTLES

Our SCBA bottles are nearing their expiration, after 15 years they need to be taken out of service and be replaced. Our SCBA bottles start to expire August 2025. The Chief submitted an AFG grant application to purchase new SCBAs and bottles but have not been notified of the result of the application. The Chief is requesting authorization to buy 60 bottles from the Stayton Fire District for \$250 each which would cost \$15,000. In addition, requesting to spend \$1,800 on hydrostatic testing of these bottles. If we are awarded the AFG grant to purchase new SCBAs after we purchase Stayton's bottles, he would request that we declare the Stayton bottles surplus and sell them for the price we paid for them.

Ellis moved to accept the purchase of Stayton Fire District's SCBA bottles however if awarded the AFG grant to surplus these bottles. Brown seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown)

CONFLAGRATION DEPLOYMENT FOR CHIEF

In the past Chief's Levi Eckhart and Rich LaBelle have been deployed. Going forward would the board be interested in sending the fire chief to conflagration to help the district by funding the reserves for the equipment fund. This money is needed to help replenish our equipment reserve fund.

Former fire chief Doug Branch would be the interim chief to help cover the district. The conflagration would pay for the backfill for Doug Branch.

Chief White would only accept his district salaried paycheck and not the conflagration money. He is not certified to take an engine he can only take a tender.

Ellis moved to accept conflagration deployment for Chief White, and he will be receiving wages from the State of Oregon. Brown seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown)

PUBLIC COMMENT:

Mayor Debbie Nuber – Inviting the public to city hall to take a look at the new plans for the new city hall. They will be taking most of it down and rebuilding it from the ground up. In the process of taking bids now. Hoping that it will be built by next year.

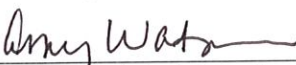
AGENDA SUGGESTIONS: None.

GOOD OF THE ORDER & BOARD COMMENTS: Director Ellis stated she would like to think about painting this building next year.

NEXT MEETING: Board Meeting on August 20th, 7 p.m. Station 91 – 38975 SW 6th Avenue, Scio OR

ADJOURNMENT: **Ellis moved, and Brown seconded to adjourn the meeting. Motion carried unanimously.** The meeting was adjourned at 7:47p.m.

Submitted by:



Amy Watson, Administrative Assistant



Sioux Ellis, Vice President