



NEIGHBORS HELPING NEIGHBORS SINCE 1888

SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 * 503-394-3000

BOARD OF DIRECTORS MEETING MINUTES June 18, 2024

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:

- Paul Dykast, President
- Sioux Ellis, Vice President
- Pat Traeger, Secretary/Treasurer
- Larry Brown, Director
- Katrina Clouse, Director

OTHERS IN ATTENDANCE:

Fire Chief Kyle White, Administrative Assistant Amy Watson, Doug Branch, Randy Boyer, Matt and Jaime Montgomery, Tomas Byington, Robert Shanley, Xea Sprague, and Titus Faulkner.

CALL TO ORDER: The meeting called to order at 7:00 pm by President Paul Dykast.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Paul Dykast.

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA: Sioux Ellis moved to accept the agenda. Pat Traeger seconded the motion. Motion carried. (Yes –Dykast, Ellis, Larry Brown, Traeger)

CONSENT AGENDA: Ellis moved to accept consent agenda which consisted of minutes of June, payment of bills, check review, and 2023-24 expenditure sheet. Traeger seconded the motion. Motion carried. (Yes – Dykast, Ellis, Brown, Traeger)

INTRODUCTION OF GUESTS: *none*

CORRESPONDENCE: We received a \$20.00 donation from Sally Welter. Scio Country Quilters gave a thank you card to the district for the use of the community room during Lamb & Wool Fair. Eloise Peaslee gave a donation of \$25.00 to the district.

STAFF REPORTS:

Chief White –1) So far, the district has received 100.1% of the taxes. 2) Currently we have four new students who have graduated from the Santiam Fire Academy. 3) On June 8th we had a Wildland Field Day in Lyons. Eleven students from Scio participated in the initial certification and are currently moving up in the steps. There was a total of sixty students that participated in the field day. 4) On Drill night June 10th

Lebanon Fire Marshall Lieutenant Candace Hedding trained the district on how to complete defensible space surveys. The goal is to send the OSFM grant volunteers to complete surveys on the properties to help mitigate fire hazards. 5) The district received \$35,000 for the OSFM Upstaffing grant. This grant received we staff the district with two volunteers, 7 days a week from 10am – 8pm. This grant will be in effect July 1st-Sept 23rd. 6) the district will be hosting an in-house fire academy at Station 91 July-October. 7) The Yukon vehicle is in the process of getting lettering done by Vandykes. It then goes to Wireworks to get the lights installed. 8) We are hosting a Wildland Preparedness Town Hall Meeting on June 27th at 7pm at Station 91. 9) The alarm report shows this month the district has responded to forty-three alarms by 216 personnel and that averages out to five responders per call. Chief White thanked the volunteers who responded.

Administrative Assistant – Nothing at this time.

Volunteer Association – Nothing at this time.

OLD BUSINESS:

BUDGET COMMITTEE APPOINTMENT POSITION 4 DISCUSSED AND FILLED- Mike Scofield's position will expire June 30, 2024, and needs to be renewed for another three-year term.

Ellis moved to re-elect Mike Scofield for the budget committee position 4. Brown seconded the motion. Motion carried. (Yes –Dykast, Ellis, Brown, Traeger)

AMEND AND ADOPT BUDGET 2024-2025

Traeger moved to approve the fiscal year 2024-2025 budget in the amount of \$1,036,058 General Fund, \$221,000 Equipment Reserve Fund, \$149,937 Scio Building Fund, OSFM Grant \$35,000 and Recruitment and Retention Grant at \$141,706. To levy the district's permanent tax rate of \$1.2745 per thousand. Also move to approve the Bonded Debt requirement of \$253,576. Ellis seconded the motion. Motion carried. (Yes-Dykast, Ellis, Traeger)

RESOLUTION 2024-04 ADOPTION OF 2024-2025 BUDGET:

Ellis moved to accept resolution 2024-04. Traeger second the motion. Motion carried. (Yes – Dykast, Ellis, Traeger)

NEW BUSINESS:

FIREFIGHTER BADGE PINNING –Chief White pinned the four firefighters who have recently completed the Santiam Fire Academy. Chief invited their respective family members to pin the firefighters: Matt Montgomery, Tomas Byington, Robert Shanley and Titus Faulkner.

LIEUTENANT POSITIONS-Chief White pinned the two present firefighters who have been promoted to Lieutenant. Chief invited their respective family members to pin the firefighters: Mark Barker and Nicholas Riedel. The third promotion is for Ryan Frizzell who was not present and will be pinned at the next board meeting.

CHIEF EVALUATION FORMS-The Board will review the evaluation forms.

President Dykast stated that universally Chief White is hard working, and he does the tasks he would normally ask others to do. His concerns on safeguards are in place as his family is volunteering with the district. Director Ellis stated Chief White is doing a great job and she appreciates him. Director Traeger stated that two officers gave a poor rating, and his concern is any favoritism for his family that volunteers for the district.

CHIEF WHITE CONTRACT-President Dykast stated once the evaluation forms have been reviewed the board will go into executive session.

The board meeting moved to Executive Session to conduct deliberations with persons designated by the governing body to carry on labor negotiations according to 192.660(2)(d). Executive Session Meeting from 7:59pm until 8:36pm.

Traeger moved to accept the new contract for Chief Kyle White. Ellis seconded the motion. Motion carried. (Yes – Dykast, Ellis, Traeger, Brown)

PUBLIC COMMENT:

Doug Branch – Doug commented that he feels the Chief is doing a great job but wants to remind the board that there are processes in place with the newly appointed Captain positions for himself and Randy Boyer. These positions ensure that the volunteers are supported in the district. He also wants to remind the board that currently we have several families that volunteer with the district, and they are familiar with this dynamic.

AGENDA SUGGESTIONS: None.

GOOD OF THE ORDER & BOARD COMMENTS: Director Ellis stated that per the Oregon Government Ethics Commission if the district has over a million-dollar budget, that the board now has mandatory board training. This training can be done online or as a zoom meeting. She will follow up with the board members at a later board meeting with more details. President Dykast thanked all the officers who completed the Chief evaluation forms. Director Ellis thanked the volunteers who recently graduated the fire academy and the newly appointed lieutenant promotions.

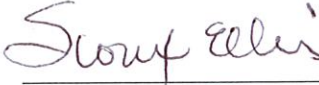
NEXT MEETING: Board Meeting on July 16th, 7 p.m. Station 91 – 38975 SW 6th Avenue, Scio OR

ADJOURNMENT: Traeger moved, and Ellis seconded to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:45p.m.

Submitted by:



Amy Watson, Administrative Assistant



Pat Traeger, Secretary/Treasurer
Sioux Ellis Vice President