



NEIGHBORS HELPING NEIGHBORS SINCE 1888

SCIO FIRE DISTRICT

P.O. Box 1 Scio, OR 97374 * 503-394-3000

BOARD OF DIRECTORS MEETING MINUTES July 19, 2022

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

Board of Directors:

- Paul Dykast, President
- Brenda Spence, Vice President
- Sioux Ellis, Secretary/Treasurer
- Larry Brown, Director
- Pat Traeger, Director

OTHERS IN ATTENDANCE:

Fire Chief Rich LaBelle, Administrative Assistant Sheila Forster, FF Darin Colgan, Capt. Randy Boyer, Capt. Gary Struckmeier, FF Steve Boros, FF Zack Ellis, FF Brendan Boyer, FF Andi Park, and FF Ted Park.

CALL TO ORDER: The meeting called to order at 7:00 pm by President Paul Dykast.

ATTENDANCE: Roll called. Quorum established.

FLAG SALUTE: Flag Salute led by President Paul Dykast.

PUBLIC COMMENT: None.

ELECTION OF OFFICERS: Sioux Ellis moved to elect Brenda Spence as President. Pat Traeger seconded. Motion carried unanimously. Ellis moved to elect Pat Traeger as Vice President. Paul Dykast seconded. Motion carried unanimously. Dykast moved to elect Sioux Ellis as Secretary/Treasurer. Traeger seconded. Motion carried unanimously.

CONSENT AGENDA: Ellis moved to accept consent agenda which consisted of minutes of June, payment of bills, check review, and 2021-22 expenditure sheet. Dykast seconded the motion. Ellis wanted to know if under payroll items if a detailed accounting could be provided rather than a lump sum. Ellis also questioned reimbursement payments. Chief LaBelle explained that with the changeover of banks and the \$5,000 limit more expenses charged to personal accounts trying to get purchases by June 30. A higher limit will be discussed at a later date. Past due payments discussed. One solution is to have checks signed more than once per month. Motion carried. (Yes – Spence, Dykast, Ellis, Traeger)

ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:

Dykast moved to accept the agenda. Traeger seconded. Motion carried. (Yes – Spence, Dykast, Ellis, Traeger)

INTRODUCTION OF GUESTS: None.

CORRESPONDENCE: Lebanon is decommissioning their main station (St. 31) on August 28. Albany is dedicating St 15 in Millersburg on August 30. And you had information in your board packet regarding an invite to Scio FFA Alumni and Friends benefit dinner and auction. No department contribution would be made, and contributions would be left up to individual board members.

STAFF REPORTS:

Chief LaBelle – 1) Started implementing the Wildland Staffing program on July 1. There are two people per shift from 10 to 8. So far it has been working well. We have had people to respond during the day, training is happening every day, and the moral of the department had increased. It would be great if the State would offer this each year. 2) The budget for 2022-23 submitted to the county. 3) We currently have seven people in EMR training. It is an accelerated course with a completion date August. 4) National Night out is Tuesday, August 2. We will be participating. 5) We are working on an ant and rodent problem at St. 91 and St 92 using Brook Exterminators. They are coming one time per month. St. 93 has a rodent problem. Traps and fly strips have been set out. Cleaning is being done at all stations. St. 93 is primarily a storage unit at this time. 6) Information regarding a new Oregon Engine Program. Please review it and be prepared to discuss it at the next board meeting. 7) Grant items – nozzles received; however, the hoses not received. 8) Scio Fire will have both at the Saturday Market from 9-1 this coming weekend.

Sheila Forster – 1) Push ins of apparatus will be this weekend at the Lcomb Station and Fairview Station for Lebanon Fire. 2) Audit will be July 28. 3) Normally at this meeting budget officer elected and a schedule for the upcoming year approved. New Fire Chief will complete these items.

Volunteer Association – Working with Samaritan Health to do community training...

OLD BUSINESS: Nothing at this time.

NEW BUSINESS: Nothing at this time.

EXECUTIVE SESSION: Moved to Executive Session to consider the employment of an officer, employee, staff member or agent according to ORS 192.660(2)(a) and 192.660(7) at 7:30 p.m. Returned to regular meeting at 7:37 pm

AGENDA SUGGESTIONS: Oregon Engine Program.

GOOD OF THE ORDER & BOARD COMMENTS: Appreciate volunteers. Glad to hear the new program is working.

NEXT MEETING: August 16, 2022, 7 p.m., Station 91 – 38974 SW 6th Avenue, Scio OR

ADJOURNMENT: **Traeger moved and Dykast seconded to adjourn meeting. Motion carried unanimously.**

Submitted by:

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Sheila Forster, Administrative Assistant

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Sioux Ellis, Secretary/Treasurer