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## SCIO FIRE DISTRICT

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P.O. Box 1 Scio, OR 97374 \* 503-394-3000

### BOARD OF DIRECTORS MEETING MINUTES October 18, 2022

The Board of Directors of the Scio Fire District met at St. 91 located at 38975 SW Sixth Avenue, Scio Oregon.

**Board of Directors:**

- Paul Dykast, President
- Brenda Spence, Vice President
- Sioux Ellis, Secretary/Treasurer
- Pat Traeger, Director
- Larry Brown, Director

**OTHERS IN ATTENDANCE:**

Fire Chief Rich LaBelle, Administrative Assistant Sheila Forster, FF Darin Colgan, and Capt. Gary Struckmeier.

**CALL TO ORDER:** The meeting called to order at 7:00 pm by President Brenda Spence.

**ATTENDANCE:** Roll called. Quorum established.

**FLAG SALUTE:** Flag Salute led by President Spence.

**PUBLIC COMMENT:** None.

**CONSENT AGENDA:** Paul Dykast moved to accept consent agenda which consisted of minutes of September, payment of bills, check review, and 2022-23 expenditure sheet. Pat Traeger seconded the motion. Motion carried. (Yes – Spence, Dykast, Ellis, Traeger)

**ADDITIONS OR DELETIONS TO THE AGENDA/ APPROVAL OF AGENDA:**

Dykast moved to accept the agenda. Traeger seconded. Motion carried. (Yes – Spence, Dykast, Ellis, Traeger, Brown)

**INTRODUCTION OF GUESTS:** None.

**CORRESPONDENCE:** 1) Invitation to Jack Carriger's retirement. 2) We received a \$3,500 donation from Don Shindler.

**STAFF REPORTS:**

*Chief LaBelle* – 1) Burn ban will remain in effect until we receive measurable rain. 2) We will be participating in the homecoming parade. 3) Thank Mandy and Brendan Boyer for school presentations during fire prevention month. 4) There will be an appreciation dinner for first responders at the Oddfellow

Hall on October 20. 5) Cleaning up items to surplus. They will be moved to St. 93 for storage until disposed. 6) Administrative Assistant job will be posted on October 24. Discussion ensued as to whether or not this should be a combination position – administrative assistant/emergency responder. Chief LaBelle did remind the board of the expense of an emergency responder. It will be posted as administrative assistant only. (Sioux Ellis moved to proceed with administrative assistant only at this time and possibly proceed later with a combination position. Dykast seconded. Motion carried. (Yes – Brown, Dykast, Spence, Ellis. No – Traeger.) 7) A memorandum of agreement has been signed with Oregon Pacific. Scio will assist in educating the public with new CPR equipment. It is active until 2027. 8) AFG grant money for hoses and nozzles has been received. 9) Command vehicle is on its way by rail.

*Administrative Assistant* – Nothing at this time.

*Volunteer Association* -- 1) Halloween this year will have trick or treat stations for people to go through.

**OLD BUSINESS:**

*Fire Chief*-- Currently we have two applications for the position. Past has shown that applications come in that last week. Jefferson offered a conditional offer to Eckhardt.

**NEW BUSINESS:** None.

**AGENDA SUGGESTIONS:** St. 93

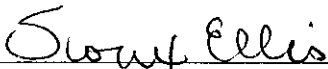
**GOOD OF THE ORDER & BOARD COMMENTS:** Brenda Spence was honored at OFSOA as a founding member. OFDDA Conference will be Held in Hood River November 3-5.

**NEXT MEETING:** Board Meeting on October 19, 7 p.m. Station 91 – 38974 SW 6<sup>th</sup> Avenue, Scio OR

**ADJOURNMENT:** Traeger moved, and Larry Brown seconded to adjourn meeting. Motion carried unanimously. Meeting adjourned at 7:34 p.m.

Submitted by:

  
Sheila Forster, Administrative Assistant

  
Sioux Ellis, Secretary/Treasurer